Diocese Of Brentwood

For School Use Only	
Date Received	
Date Ranked	
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Certified By	

St. Helen's Catholic Infant and Nursery School, Sawyers Hall Lane, Brentwood, Essex, CM15 9BY
Telephone: 01277 215626 *E-mail:* admin@st-helens-inf.essex.sch.uk

NURSERY SUPPLEMENTARY INFORMATION FORM 2027/28

Please read the relevant Admission Policy (noting in particular any faith criteria), your Local Authority booklet and the Notes attached, before completing this form.

Child's Surname	
Child's First Names	
Child's Date of Birth	**Gender (M/F):**
Child's Home Address	**Postcode :**
Parent/Carer Name:	
Parent/Carer Address (*if different from above*)	
Parent/Carer Telephone	
Parent/Carer Email Address	

Siblings at the Infant or Junior School	
Sibling's Full Name/s	**Sibling's Class/es**

Religious Status of Child

Please indicate by placing a tick in the appropriate box – please note that a tick should be indicated in only a single box

Religious Status of Child	**Tick Box**	**Evidence [insert details in accordance with the Notes attached]**
Baptised Catholic	□	**Copy of Baptism Certificate**
Catechumen	□	
Member of an Eastern Christian Church	□	
Member of other Christian Denomination	□	
Catholic Parish in which your child lives:		

The data on this from will only be used within the school admissions system, and will not be divulged to any third party outside the school admissions system in accordance with current Data Protection legislation.

I confirm that I have read the Admissions Policy of the school and that the information I have provided is correct. I understand that I must notify the school immediately if there is any change to these details and that, should any information I have given prove to be inaccurate, the governing body may withdraw any offer of a place even if the child has already started school.

Signed…… Date……

Print Name ……

St. Helen's Catholic Infant School fully complies with information legislation. For the full details on how we use your personal information please see www.st-helens-inf.essex.sch.uk or call 01277 215626 if you are unable to access the internet.

SUPPLEMENTARY INFORMATION FORM NOTES: 2027-28

If you do not provide the information required in the Supplementary Information Form and return it to the school, with all supporting documentation, by the closing date, your child may not be placed in the appropriate faith category and this is likely to affect your child's chance of being offered a place.

Remember – you **must** also complete the Common Application Form.

N.B. When completing the Common Application Form, it is important that you provide details of any siblings (brothers or sisters) who will be attending St. Helen's Infant or Junior School Academy at the proposed time of admission. If this information is not provided the admission authority of the school may not be able to place the application within the correct criteria.

Religious Status Evidence

Evidence of Catholic Baptism
If application is being made for a place at the school for a Catholic child evidence of Catholic baptism or reception into the Church is required. A certificate of baptism or certificate of reception into the full communion of the Catholic Church should be provided at the same time as this form is returned to the school.

The Admission Authority may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church, e.g. where the name and address of the Church is not on the certificate or where the name of the Church does not state whether it is a Catholic Church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Church should contact their Parish Priest.

Evidence for Catechumens
If application is being made for a place at the school for a catechumen evidence of their being a member of the catechumenate of a Catholic Church will be required. A certificate of reception into the order of catechumens should be provided at the same time as this form is returned to the school.

Evidence of Membership of an Eastern Christian Church
If application is being made for a place at the school for a member of an Eastern Christian Church, including Orthodox Churches, evidence of membership will be required. A certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

Evidence for Other Christian Denominations
If application is being made for a place at the school as a member of another Christian denomination a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion or faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.

Checklist:
Have you enclosed?

- Copy of baptism or certificate of reception into the Catholic Church (where applicable).
- Certificate of acceptance in
- Letter confirming membership of a Christian denomination or other faith (where applicable).