

ST. HELEN'S CATHOLIC INFANT AND NURSERY SCHOOL



Charging Policy

Written by	Date	Ratified by	Date
A. McAuliffe	2026	Governors	2026

To be reviewed	Annually	Every 3 Years
Reviewed on	Reviewed by	Next review date
		2027

With Jesus alive in our hearts, we celebrate each other and learn together as a family.

Charging Policy

1 Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

2 Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 The School has a school fund which enables parents to make voluntary donations towards school resources and running costs. Parents have a right to know how this money is spent. The school provides this information on request

3 Discretionary Services

3.1 If a parent requires a letter confirming the child is on roll and address details, for a non-education related third party parents/ carers are required to pay £10

3.2 If a parent requires a school stamp or permission of absence for a for a non-education related third party (ie modelling agency) parents/ carers are required to pay £10

3.3 If a parent requires a letter in support of a DLA application parents/ carers are required to pay £10

3.3 If a parent requires a letter in support of a Blue Badge application parents/ carers are required to pay £10

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